

# Dunedin Rudolf Steiner School (1192)

## Enrolment Scheme

Effective from 25 July 2022

The purpose of this Enrolment scheme is to manage the situation where the Dunedin Rudolf Steiner School has, or is likely to have, more applicants for enrolment than there are places available at the school. It aims to ensure that the selection process is carried out in a fair and transparent manner so that the school's roll will be managed within the maximum roll, as prescribed in its integration agreement.

### Special Character Preference Students

All places at the school are allocated to preference students. A student is given preference of enrolment when the Proprietors deem that the student's parents/ caregivers have demonstrated a connection to the Steiner Special Character of the School.

### Priority in Enrolment

Applications for enrolment will be processed in the following order of priority:

**First Priority** will be given to Preference Applicants who at the time of application reside within the Dunedin City Territorial Authority Boundary. This is our area of reasonable convenience and recognises that as a Special Character School, and given the overall population of Dunedin, Dunedin Rudolf Steiner School draws from a wide geographical area.

Within this priority group if there are more applicants than there are spaces available, they will be considered in the following priority order:

- I. Preference applicants who are children of permanent staff of either the Dunedin Rudolf Steiner School<sup>1</sup> or the Rudolf Steiner School Trust Otago<sup>2</sup>.
- II. Preference applicants who are attending the Dunedin Rudolf Steiner Kindergarten and are siblings of students of the Dunedin Rudolf Steiner School.
- III. Preference applicants who are attending the Dunedin Rudolf Steiner Kindergarten.
- IV. Preference applicants who are siblings of students of the Dunedin Rudolf Steiner School or Dunedin Rudolf Steiner Kindergarten.
- V. Preference applicants who are attending another ECE Steiner setting in Dunedin, with which The Rudolf Steiner School Trust Otago has a memorandum of understanding.
- VI. All other preference applicants.

**Second Priority:** If there are still spaces available, then Applicants who at the time of application normally reside outside of the Dunedin City Territorial Authority Boundary will be offered spaces at the school in the order given above.

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<sup>1</sup> This includes children of members of staff who have accepted a contract of employment at the school but have yet to relocate for the position.

<sup>2</sup> The Rudolf Steiner Trust Otago is also known as the Proprietor's Trust and is the employer of kindergarten and playgroup staff and the Executive Officer.



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**Waiting List:** If the total number of applications is greater than the number of places available, unsuccessful applicants will have their names recorded on a waiting list, within the relevant priority category, ranked in order in which they were drawn from the ballot. Students on the waiting list may be offered places at a later date if places become available. The waiting list will remain current until the board next notifies the public that it is inviting applications for the next enrolment intake.

### **Pre-enrolment Processes**

The board must place a public notice in a medium appropriate to the area served by the school, indicating the likely number of places available and the significant pre-enrolment dates and procedures that will apply.