**Heddon Bush School (3963)**

**Enrolment Scheme**

Commences Day Month Year

The guidelines for development and operation of enrolment schemes are issued under Schedule 20, Clause 3 (3) of the Education and Training Act 2020 for the purpose of describing the basis on which the Secretary’s powers in relation to enrolment schemes will be exercised.

**Home Zone**

**All students who live within the home zone described below shall be eligible to enrol at the school.**

Starting from the intersection of Bayswater Road and Gladfield Road, the home zone follows:

* North-east along Bayswater Road until Mayfield Road
* South-east along Mayfield Road until Drummond Heddon Bush Road
* South-east along Drummond Heddon Bush Road until Forde Road
* East along Forde Road until Reid Road
* North along Reid Road until Mayfield Road
* East along Mayfield Road until the Winton-Wreys Bush Highway (SH 96)
	+ Including Hamilton Road between Mayfield Road and number 225 Hamilton Road,
	+ And including 379 Oreti Plains Road
* North-west along the Winton-Wreys Bush Highway (SH 96) until Hundred Line Road East
	+ Including 568 Ryan Road
* East along Hundred Line Road East until South Hillend Road
	+ Including Hundred Line Road East to the east of South Hillend Road down to and including 867 Hundred Line Road East
* North along South Hillend Road until Looney Road
* East along Looney Road until Crowe Road
* North along Crowe Road until Pike Road
* North-west along Pike Road until Harbour Endowment Road
* West along Harbour Endowment Road until South Hillend Road
	+ Including Taringatura Road
* West along Dunearn Road until Avondale Road
* North along Avondale Road up to and including 2560 Avondale Road
	+ Including Munro Road,
	+ Including Waikana Road,
	+ Including Monamore Road,
	+ Including Allen Road,
	+ And including Tiromaunga Road
* From 2560 Avondale Road jumps west to the Aparima River
* South along the eastern bank of the Aparima River until online with 619 Bayswater Road.

Each year, applications for enrolment in the following year from in-zone students will be sought by a date that will be published by public notice in a medium appropriate to the area served by the school. This will enable the board to assess the number of places that can be made available to students who live outside the home zone.

**Special Programmes**

This priority category is not applicable at this school because the school does not run a Special programme approved by the Secretary.

**Out of Zone Enrolments**

Each year the School Board will determine the number of places which are likely to be available in the following enrolment period(s) for the enrolment of students who live outside the home zone. The Board will publish this information by public notice in a medium appropriate to the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Applications for enrolments will be processed in the following order of priority:

**First Priority**              This priority is not applicable at this school because the school does not run a special programme approved by the Secretary for Education.

**Second Priority**         will be given to applicants who are siblings of current students.

**Third Priority**             will be given to applicants who are siblings of former students.

**Fourth Priority**          will be given to any applicant who is a child of a former student of the school.

**Fifth Priority** will be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school.

**Sixth Priority** will be given to all other applicants.

If there are more applicants in any priority groups than there are places available, selection within the priority group will be by ballot conducted in accordance with [instructions by the Secretary](https://www.education.govt.nz/assets/Enrolment/Secretarys-Guidelines-March-2023.pdf), under [Schedule 20, Clause 3 (1)](https://www.legislation.govt.nz/act/public/2020/0038/latest/LMS177647.html) of the Education and Training Act 2020. Parents will be informed of the date of any ballot by public notice in a medium appropriate to the area served by the school.

**Applicants may be required to give proof of In Zone address, or proof to support their application if seeking enrolment under the Out of Zone priorities.**