**Howick Primary School (1319)**

**Enrolment Scheme**

Effective from Term 1 2023

The guidelines for development and operation of enrolment schemes are issued under Schedule 20 (4) of the Education Act 2020 for the purpose of describing the basis on which the Secretary’s powers in relation to enrolment schemes will be exercised.

**Home Zone**

**All students who live within the home zone described below and/or shown on the attached map shall be entitled to enrol at the school.**

*Starting at the intersection of Cascades Road and Lochend Place, travel east along Cascades Road (196-206 even addresses and Lochend Place included) to Aviemore Drive. Head north along Aviemore Drive (both sides included) until Pakuranga Road. Head east on Pakuranga Road (odd addresses 503 and above included, and even addresses 590, and 624 and above included) until Hutchinsons Road. Head northeast along Hutchinson Road (odd addresses included) and continue along Gills Road (15 and below odd addresses included) until Bleakhouse Road. Head east along Bleakhouse Road (62 and below even addresses included) until Ridge Road and travel south down Ridge Road (53-145 odd addresses included) until Botany Road. Continue along Botany Road (61 and below odd addresses included) until Bradbury Road and continue travelling southwest along Bradbury Road (both sides included) to Aviemore Drive. Head south along Aviemore Drive back to the starting point.*

**All residential addresses on included sides of boundary roads and all no exit roads off included sides of boundary roads are included in the zone unless otherwise stated.**

**Special Programmes**

The school operates the following special programme: Montessori Programme. This is subject to approval by the Secretary.

Students who live within the school’s home zone and meet the criteria for enrolment in the special programme will be enrolled ahead of out of zone students.

**Out of Zone Enrolments**

Each year the board will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Applications for enrolment will be processed in the following order of priority:

**First Priority**        will be given to students who have been accepted for enrolment in the following special programme(s) run by the school and approved by the Secretary for Education: Montessori Programme.

**Second Priority**   will be given to applicants who are siblings of current students.

**Third Priority**       will be given to applicants who are siblings of former students.

**Fourth Priority**     will be given to any applicant who is a child of a former student of the school.

**Fifth Priority**         will be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school.

**Sixth Priority**        will be given to all other applicants.

If there are more applicants in the second, third, fourth, fifth, or sixth priority groups than there are places available, selection within the priority group must be by ballot conducted in accordance with instructions issued by the Secretary under Schedule 20 (3) of the Education Act 2020. Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.