**Lincoln Heights School (1341)**

**Enrolment Scheme**

Effective from Term 3, 2024

The guidelines for development and operation of enrolment schemes are issued under Schedule 20 section 4 of the Education and Training Act 2020 (formerly section11G (3) of the Education Act 1989) for the purpose of describing the basis on which the Secretary’s powers in relation to enrolment schemes will be exercised.

**Home Zone**

**All students who live within the home zone described below and/or shown on the attached map shall be entitled to enrol at the school.**

*Starting at the intersection of Waimumu Road and Don Buck Road (odd addresses 171-227 included), travel east along Waimumu Road to Hewlett Road. Then travel north along Hewlett Road to Reynella Drive and follow Reynella Drive north to Triangle Road. Travel southeast along Triangle Road (odd addresses 77-353, and even addresses 142-334 included; Makora Road excluded), across the Northwestern Motorway towards Lowtherhurst Reserve. Follow the coastline southeast from Lowtherhurst Reserve around Taitapu Park and then southwest until Sunline Park. From Sunline Park, travel northwest towards Anich Road. Follow Anich Road towards Zita Maria Drive. From Zita Maria Drive (odd addresses included, even addresses 34 and below included), travel west towards Don Buck Road and then north along Don Buck Road back to the starting point.*

All no exit roads within the boundaries described above are included in the zone unless otherwise stated.

Proof of residence within the home zone will be required*.*

Each year, applications for enrolment in the following year from in-zone students will be sought by a date which will be published in a daily or community newspaper circulating in the area served by the school.  This will enable the board to assess the number of places which can be made available to students who live outside the home zone.

**Special Programmes**

Subject to approval, two special programmes will be available, Kahukura - Specialist Service Provision for ORs funded students and Moemoe Fou a Samoan Immersion Unit which caters to the language and cultural needs of students wishing to learn in Samoan.

**Out of Zone Enrolments**

Each year the board will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Applications for enrolment will be processed in the following order of priority:

**First Priority**       Special programme approved by the Secretary.

* Kahukura
* Moemoe Fou

**Second Priority**   will be given to applicants who are siblings of current students.

**Third Priority**       will be given to applicants who are siblings of former students.

**Fourth Priority**     will be given to any applicant who is a child of a former student of the school.

**Fifth Priority**         will be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school.

**Sixth Priority**        will be given to all other applicants.

If there are more applicants in the second, third, fourth, or fifth priority groups than there are places available, selection within the priority group will be by a ballot conducted in accordance with instructions issued by the Secretary under Schedule 20 section 4 of the Education and Training Act 2020 (formerly section11G (3) of the Education Act 1989). Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.

**Applicants seeking second or third priority status may be required to give proof of a sibling relationship.**