

MATAU PRIMARY SCHOOL (1820)

ENROLMENT SCHEME

1 January 2023

The guidelines for the development and operation of enrolment schemes are issued under section 72(1) of the Education and Training Act 2020 for the purpose of describing the basis on which the Secretary's powers in relation to enrolment schemes will be exercised.

Home Zone

All students who live within the home zone described below (and shown on the attached map) shall be entitled to enrol at the school.

The enrolment zone boundary starts at the Matua Salt Marsh north-west of the railway line and behind 423 Ngatai Road. It then travels north-west to meet the shoreline on the Matua Peninsula.

The boundary then follows the coastline around the peninsular to include 1 Beach Road. It then travels south to meet the geographical line of the railway and then follows the railway west to 423 Ngatai Road.

Out of Zone Enrolments

Each year the Board of Trustees will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The Board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Special Programmes

The school does not operate any special programmes.

Applications for enrolments will be processed in the following order of priority:

- **First priority** must be given to students who have been accepted for enrolment in the above special programme(s) run by the school and approved by the Secretary for Education.
- **Second priority** must be given to applicants who are siblings of current students.
- **Third priority** must be given to applicants who are siblings of former students.
- **Fourth priority** must be given to any applicant who is a child of a former student of the school.
- **Fifth priority** must be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school.
- **Sixth priority** must be given to all other applicants.

If there are more applicants in the second, third, fourth, or fifth priority groups than there are places available, selection within the priority group will be by ballot conducted in accordance with instructions by the Secretary under Schedule 20 (2) of the Education and Training Act 2020. Parents will be informed of the date of any ballot by public notice in a medium appropriate to the area served by the school.

Applicants seeking second or third priority status may be required to give proof of a sibling relationship.

Proof of residence within the home zone may be required.

Transitional Arrangements

For families of currently enrolled students whose addresses become out of zone as a result of the amendment of this Enrolment Scheme.

Section 75 of the Education and Training Act 2020 states that,

“the Secretary may authorise an enrolment scheme to permit a student to enrol at the school as if the student lived in the home zone of the school if, -

- (a) in the case of an existing enrolment scheme whose home zone is amended, —
 - (i) the student lives outside the amended home zone; and
 - (ii) the student has a sibling who is enrolled at the school at the time that the amendment is implemented; and
 - (iii) the sibling, at the time that the amendment is implemented, lives inside the home zone as it was before the amendment; and
 - (iv) the student, at the time of enrolment, lives inside the home zone as it was before the amendment:

This provision has been approved for inclusion in this Enrolment Scheme for a period of **six** years from the 1st January 2023.

If applying for enrolment under this part of the Enrolment Scheme, the siblings name, and evidence of a sibling relationship may be required by the school.

Section 75 of the Education and Training Act 2020 sets out the definition of a “sibling” for these purposes.

The school will maintain a list of students enrolled at the time of the implementation of the enrolment scheme and its adoption by the board to enable determination of eligibility to enrol under this provision.

