**MAYFIELD SCHOOL (#1369)**

**Enrolment Scheme Description**

**Effective from 01 January 2023**

The guidelines for development and operation of enrolment schemes are issued under section 11G (3) of the Education Act 1989 for the purpose of describing the basis on which the Secretary’s powers in relation to enrolment schemes will be exercised.

**Home Zone**

**All students who live within the home zone described below (and shown on the attached map) shall be eligible to enrol at the school.**

The home Zone is bounded by the following:

All residential addresses on boundary roads are included and all no exit roads off included sides of boundary roads are included in the zone unless otherwise stated.

*Starting at the southwestern corner of the intersection of East Tamaki Road and 168 East Tamaki Road (excluded) travel north and follow the edge of Otara Creek Reserve travelling east and still following the coastline of the creek, head towards the intersection of Pearl Baker Drive and Springs Road. Travel south along Springs Road (even addresses 22 and below) which turns into East Tamaki Road at the intersection with Johnstones Road. Continue South along East Tamaki Road (including even addresses 280 to 184) until meeting the starting point.*

**Special Programmes**

This priority category is not applicable at this school because the school does not run a Special programme approved by the Secretary.

**Out of Zone Enrolments**

Each year the Board of Trustees will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone.  The Board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Applications for enrolments will be processed in the following order of priority:

* **First Priority** This priority category is not applicable at this school because the school does not run a special programme approved by the Secretary.
* **Second Priority** will be given to applicants who are siblings of current students.
* **Third Priority** will be given to applicants who are siblings of former students.
* **Fourth Priority** will be given to any applicant who is a child of a former student of the school.
* **Fifth Priority**will be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school.
* **Sixth Priority** will be given to all other applicants

If there are more applicants in the second, third, fourth or fifth priority groups than there are places available, selection within the priority group will be by a ballot conducted in accordance with instructions by the Secretary under Section 11G(1) of the Education Act 1989. Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.

**Applicants seeking second or third priority status will be required to give proof of a sibling relationship.**