

St Bede's College (#315)

Proposed Enrolment Scheme Amendment

St Bede's College is a State Integrated school with a Special Character which is defined in their Integration Agreement as; The school is a Roman Catholic School in which the whole School community through the general School programme and its Religious instructions and observances, exercises the right to live and teach the values of Jesus Christ. These values are as expressed in the Scriptures and in the practices, worship and doctrine of the Roman Catholic church, as determined from time to time by the Roman Catholic Bishop of the Diocese of Christchurch.

St Bede's College is a Catholic State Integrated secondary school for boys for Years 9-13.

The Board of Trustees is responsible for enrolments and is required to work within the school's maximum roll as defined in their Integration Agreement. As the school is close to its maximum roll and/or there are more applicants than there are spaces available at the school, the school operates an enrolment scheme under [Section 71](#) and [clause 16](#) of [Schedule 20](#) to the Education and Training Act 2020.

Enrolment

The Integration Agreement for each school specifies the maximum roll of the school and the maximum number of non-preference students who may be enrolled. The St Bede's College Board is legally responsible for managing the roll within the numbers set down in the Integration Agreement.

The Board will manage the roll within the maximum roll as set out in the Integration Agreement by offering a targeted number of places each year and assigning these places in accordance with the following Preference categories. As set out in the Integration Agreement, non-preference students will not total more than 5% of the roll.

Area of Reasonable Convenience

The Area of Reasonable Convenience for St Bede's College is defined by Qualifying Parishes.

Qualifying Parishes means one of the following (Catholic) Parishes as defined by the Diocese:

- Cathedral Parish
- Christchurch East Parish
- Christchurch North Parish
- Waimakariri Parish

Priority of Enrolment

All applications made pursuant to its conditions of enrolment, which have been received at the College by the closing date, shall be processed in the following order of priority:

Preference Applicants

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| Priority 1 Boarders | Preference Applicant who wishes to enrol in the Boarding School at the College. |
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**Priority 2
Day Boys**

Preference Applicant who, on the Closing Date, resides in a Qualifying Parish;
and

- (i) Attends one of the following Catholic primary schools:
- Christ the King School (Burnside)
 - New Brighton Catholic School (Christchurch)
 - Our Lady Star of the Sea School (Christchurch)
 - St Anne's School (Woolston)
 - St Francis of Assisi Catholic School
 - St Joseph's School (Papanui)
 - St Joseph's School (Rangiora)
 - St Mary's School (Christchurch)
 - St Patrick's School (Bryndwr)
 - St Patrick's School (Kaiapoi)

OR

- (ii) Are former students who completed Year 6 at one of the following Catholic primary schools:
- St James School (Aranui)
 - St Albans Catholic School (Christchurch)

**Priority 3
Day Boys**

Preference Applicant who, on the Closing Date, resides in a Qualifying Parish;
and who is the brother of a current student of the school.

**Priority 4
Day Boys**

Preference Applicant who, on the Closing Date, resides in a Qualifying Parish;
and who is the brother of a former student of the school.

**Priority 5
Day Boys**

Preference Applicant who, on the Closing Date, resides in a Qualifying Parish;
and who is an immediate family member of a former student of the school.

**Priority 6
Day Boys**

Preference Applicant who, on the Closing Date, resides in a Qualifying Parish;
and who is a son of College staff employed on a permanent basis by the Board of Trustees or Board of Proprietors at the time of application.

**Priority 7
Day Boys**

Preference Applicant who, on the Closing Date, resides in a Qualifying Parish;
and who is a son of current members of the St Bede's College Board of Trustees or Board of Proprietors.

**Priority 8
Day Boys**

All other Preference Applicants who, on the Closing Date, reside in a Qualifying Parish.

**Priority 9 –
Day Boys**

All other Preference Applicants who, on the Closing Date, reside in any Catholic parish within the Diocese other than a Qualifying Parish.

If the total number of applications from preference students is less than the number of places available, all preference applicants will be enrolled.

Preference of Enrolment

The Education and Training Act 2020 provides that “The children of parents who have a particular or general philosophical or religious connection with a State integrated school must be preferred to other children for enrolment at the school”¹.

¹ [Schedule 6, Clause 26 – Preference of enrolment](#)

All preference students will be given priority over all non-preference students seeking enrolment at St Bede's College. Preference criteria relating to enrolment at the School is established by the **Catholic Bishop of Christchurch** and any issues relating to obtaining preference certificates must be resolved with the relevant priest or a bishop-appointed parish preference committee member.

The New Zealand Catholic Bishops Conference (NZCBC) has defined² five criteria for establishing parents' connection with Catholic State-integrated schools such as to give Preference of Enrolment which are:

- 5.1 The child has been baptised or is being prepared for baptism in the Catholic Church.
- 5.2 The child's parents/guardians have already allowed one or more of its siblings to be baptised in the Catholic faith.
- 5.3 At least one parent/guardian is a Catholic, and although their child has not yet been baptised, the child's participation in the life of the school could lead to the parents having the child baptised.
- 5.4 With the agreement of the child's parent/legal guardian, a significant familial adult such as a grandparent, aunt or uncle who is actively involved in the child's upbringing undertakes to support the child's formation in the faith and practices of the Catholic Church.
- 5.5 One or both of a child's non-Catholic parents/guardians is preparing to become a Catholic.

Non-Preference Applicants

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| Priority 9 Boarders | Non-Preference Applicant who wishes to enrol in the Boarding School at the College. |
| Priority 10 Day Boys | Non-Preference Applicant who, on the Closing Date, resides in a Qualifying Parish; and who attends the Catholic primary schools listed in Priority 2 (i) or are former students of the Catholic primary schools listed in Priority 2 (ii). |
| Priority 11 Day Boys | Non-Preference Applicant who, on the Closing Date, resides in a Qualifying Parish; and who is the brother of a current student of the school. |
| Priority 12 Day Boys | Non-Preference Applicant who, on the Closing Date, resides in a Qualifying Parish; and who is the brother of a former student of the school. |
| Priority 13 Day Boys | Non-Preference Applicant who, on the Closing Date, resides in a Qualifying Parish; and who is a direct family member of a former student of the school. |
| Priority 14 Day Boys | Non-Preference Applicant who, on the Closing Date, resides in a Qualifying Parish; and who is a son of College staff employed on a permanent basis by the Board of Trustees or Board of Proprietors at the time of application. |
| Priority 15 Day Boys | Non-Preference Applicant who, on the Closing Date, resides in a Qualifying Parish; and who is a son of current members of the St Bede's College Board of Trustees or Board of Proprietors. |
| Priority 16 Day Boys | All other Non-Preference Applicants who, on the Closing Date, reside in a Qualifying Parish. |
| Priority 17 Day Boys | All other Non-Preference Applicants, who, on the Closing Date, reside in any Catholic parish within the Diocese other than a Qualifying Parish. |

² [Guidelines for The Granting of Preference of Enrolment in New Zealand Catholic Schools, November 2018.](#)

Non-Preference Enrolment

Non-preference students may be considered for enrolment only if enrolment places remain after all preference applicants have been enrolled and the total roll is still less than the maximum specified in our Integration Agreement. The maximum number of places available for non-preference students will be governed by the maximum allowable under the Integration Agreement, which for St Bede's College is 5% of the total roll.

Non-Preference Parental Consent

- The applicants accept they will be attending a Catholic Special Character school and that their place is conditional on their participation in the Catholic Special Character of the College.
- The applicants accept that they will be required to pay attendance dues as charged by the Proprietor and these are compulsory.

Allocation of Places and Wait List

If there are more applicants in categories than there are places available, places will be allocated in priority order until a category is reached where the number of spaces available in that category is insufficient to accommodate the number of eligible students. Places will then be allocated by **ballot**.

If the total number of applications is greater than the number of places available, unsuccessful applicants will have their names recorded on a waiting list, within their relevant priority category. Students on the waiting list may be offered places at a later date if places become available. The waiting list will remain current until the Board next notifies the public that it is inviting applications for the next enrolment intake.

Notifications

The Board must place a public notice in a medium appropriate to the area served by the school, indicating the likely number of places available and the significant pre-enrolment dates and procedures that will apply.

Maximum Roll

The student roll of the College will be managed within the Maximum Roll and in terms of the Education and Training Act 2020 ([Schedule 6](#)).

Definitions

"Applicant" means a student applying for acceptance on to the student roll of the College.

"The Board" means The Board of Trustees of St Bede's College.

"Closing Date" means the publicly notified date in each year by which applications for enrolment at the College are to be received.

"College" means St Bede's College.

"Diocese" means the Catholic Diocese of Christchurch.

"Employee" means a person employed directly by the College on either a fixed term employment agreement or on an enduring agreement for continuous employment.

"Immediate family member" means the immediate family member of either parent e.g. maternal grandfather

“Maximum Roll” means the maximum number of students that should be enrolled for attendance at the College as prescribed from time to time under its Integration Agreement.

“Non-preference Applicants” means Applicants who do not hold a Preference of Enrolment Certificate.

“Preference Applicants” means Applicants who hold a Preference of Enrolment Certificate.

“Qualifying Parish” means one of the following Catholic Parishes as defined by the Diocese:

- Cathedral Parish
- Christchurch East Parish
- Christchurch North Parish
- Waimakariri Parish

Words which refer to the singular shall include the plural and vice-versa.

Notes

- The selection processes described above will be the basis for students applying to enrol either at the beginning of, or during the school year.

Proposed