

# VILLA MARIA COLLEGE (326)

## Proposed Enrolment Scheme Amendment

Villa Maria College is a Catholic State Integrated Year 7-13 secondary school for girls.

Qualifying Parishes means one of the following Catholic Parishes as defined by the Diocese:

- **Christchurch North Parish**
- **Christchurch West Parish**
- **Christchurch South Parish**
- **Selwyn Parish**

Normal intake is Year 7 and 9 however, applications for entry at other year levels will be considered if places are available.

Applications for enrolment for the following academic year close on the date published on the website (Closing Date). All criteria listed below will be assessed as at the Closing Date.

### **Preference Enrolment**

#### **Priority of Enrolment – Year 7**

Unless there are exceptional circumstances, Year 7 girls will not be accepted from Catholic primary schools with Year 7 and 8 classes.

All applications made pursuant to the College's conditions of enrolment, which have been received by the College by the Closing Date, shall be processed in accordance with the following order of priority:

- Priority 1** Preference Applicants, who, on the Closing Date attend St Albans Catholic Primary School on the basis that the College is the most reasonably convenient provider of Year 7&8 single sex Catholic education to St Albans Catholic Primary School.
- Priority 2** Preference Applicants who, on the Closing Date, reside in a Qualifying Parish **and** attend a state school because they were denied enrolment at a Catholic primary school due to enrolment restrictions **and** have participated in a PPRE programme.
- Priority 3** Preference Applicants who, on the Closing Date, reside within the Selwyn Parish **or** reside in another Qualifying Parish and attend a state school because they were denied enrolment at a Catholic primary school due to enrolment restrictions.
- Priority 4** Preference Applicants who, on the Closing Date, reside in a Qualifying Parish; and
1. are sisters of current students; then
  2. are sisters of former students; then
  3. are daughters of past students; then
  4. are daughters of current Employees of the College; then
  5. are daughters of current members of the College Board of Trustees (Trustees who are either elected or appointed).
- Priority 5** Preference Applicants who, on the Closing Date, reside in a Qualifying Parish.
- Priority 6** Preference Applicants who, on the Closing Date, reside in any Catholic parish within the Diocese other than a Qualifying Parish.

## **Preference Enrolment Priority of Enrolment – Year 9 – Year 13**

All applications made pursuant to the College's conditions of enrolment, which have been received by the College by the Closing Date, shall be processed in accordance with the following order of priority:

- Priority 1** Preference Applicants, who, on the Closing Date, reside in a Qualifying Parish, and attend the following Catholic primary schools:
- Our Lady of Victories School, Sockburn
  - St Teresa's School, Riccarton
  - St Bernadette's School, Hornby
  - Christ the King School, Burnside
  - Sacred Heart School, Addington
  - Our Lady of Assumption School, Hoon Hay
  - St Patrick's School, Bryndwr
  - St Joseph's School, Papanui
  - St Peter's School, Beckenham
  - St Mary's School
  - St Joseph's School, Ashburton
- Priority 2** Preference Applicants who, on the Closing Date, reside in a Qualifying Parish; and
1. are sisters of current students; then
  2. are sisters of former students; then
  3. are daughters of past students; then
  4. are daughters of current Employees of the College; then
  5. are daughters of current members of the College Board of Trustees (Trustees who are either elected or appointed).
- Priority 3** Preference Applicants who, on the Closing Date, reside in a Qualifying Parish and attend a Catholic Primary School.
- Priority 4** Preference Applicants who, on the Closing Date, reside in a Qualifying Parish and have participated in a PPRE programme.
- Priority 5** Preference Applicants who, on the Closing Date, reside in a Qualifying Parish.
- Priority 6** Preference Applicants who, on the Closing Date, reside in any Catholic parish within the Diocese other than a Qualifying Parish.

## **Non-Preference Enrolment**

Non-Preference Applicants may be considered for enrolment only if enrolment places remain after all Preference Applicants have been enrolled and the College Board of Trustees is satisfied that enrolment of the Non-Preference Applicants will not compromise its ability to offer places to Preference Applicants who may apply for enrolment at a later date. The number of places available for Non-Preference Applicants will be governed by the maximum number allowable under the College Integration Agreement.

Priority of any such Non-Preference applications will be given in accordance with the following descending order of criteria;

- Priority 1** Non-Preference Applicants who, on the Closing Date, reside in a Qualifying Parish; and
1. are sisters of current students; then
  2. are sisters of former students; then
  3. are daughters of past students; then
  4. are daughters of current Employees of the College; then
  5. are daughters of current members of the College Board of Trustees (Trustees who are either elected or appointed).
- Priority 2** **Non-Preference Applicants** who, on the Closing Date, reside in a Qualifying Parish.
- Priority 3** **Non-Preference Applicants** who, on the Closing Date, reside in any Catholic parish within the Diocese other than a Qualifying Parish.

## **Notification of Enrolment Date**

Each year, applications for enrolment will be sought by a date which will be publicly notified by the Board in a medium appropriate to the area served by the College.

## **Preference / Non-Preference Applicants**

There is no restrictions on who may apply for entry provided they fall within the educational cohort served by Villa Maria College. That is, girls only. Year 7-13.

Consistent with the special character of the College and, as guided by the College Integration agreement, preference is given as outlined by the NZ Catholic Bishops Conference.

## **Non-Preference Criteria**

- The applicants accept they will be attending a Catholic Special Character school and that their place is conditional on their participation in the Catholic Special Character of the College.
- The applicants accept that they will be required to pay attendance dues as set by the Proprietor and these are compulsory.

## **Pre-Enrolment**

If it is determined that there are more Applicants within any of the priority categories than there are places available at the College, priority shall be allocated amongst unsuccessful Applicants at each priority level on the basis of the date of receipt of the enrolment forms.

## Waiting List

If the total number of Applicants is greater than the number of places available:

- Unsuccessful Applicants will have their names recorded on a waiting list, within their relevant priority category, which shall include the order in which the enrolment forms were received.
- Applicants on the waiting list may be offered places at a later date if they become available.
- The waiting list will remain current and in effect until the 30 September in the year of entry.

## Maximum Roll

The College roll will be managed within the Maximum Roll authorized by the Ministry of Education and prescribed in the College Integration Agreement and in terms of the Education and Training Act 2020.

## Definitions

*“Applicant”* means a student applying for acceptance on to the student roll of the College.

*“The Board”* means The Board of Trustees of Villa Maria College.

*“Closing Date”* means the publicly notified date in each year by which applications for enrolment at the College are to be received.

*“College”* means Villa Maria College.

*“Diocese”* means the Catholic Diocese of Christchurch.

*“Employee”* means a person employed directly by the College on either a fixed term employment agreement or on an enduring agreement for continuous employment.

*“Non-preference Applicants”* means Applicants who do not hold a Preference of Enrolment Certificate.

*“PPRE”* means Parish Primary Religious Education.

*“Preference Applicants”* means Applicants who hold a Preference of Enrolment Certificate.

*“Qualifying Parish”* means one of the following Catholic Parishes as defined by the Diocese:

- **Christchurch North Parish**
- **Christchurch West Parish**
- **Christchurch South Parish**
- **Selwyn Parish**

Words which refer to the singular shall include the plural and vice-versa.